

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

October 20, 2016

Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

1. Call Meeting to Order

I, Mary Williams, President, call this meeting to order under the Open Public Meetings Act at 7:34pm. Motion carried, voice vote, all present voting “yes”.

This is to advise the general public and to instruct that it be recorded in the Minutes, that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” the Berlin Township Board of Education on January 7, 2016, caused to be posted at the Business Office of the Board of Education located at 225 Grove Avenue, West Berlin, New Jersey and advertised in the Courier Post on January 15, 2016 and the Central Record the week of January 18, 2016 a meeting notice setting forth the time, date and location of this meeting.

2. Pledge of Allegiance

3. Roll Call

Yr Began/Current Term Expires

Mr. Jeffrey Souza	<u>present</u>	2014 / 2016
Mrs. Cynthia Mozee	<u>present</u>	2013 / 2016
Mr. Sol Cohen	<u>present</u>	2014 / 2017
Mr. Keith Jones	<u>present</u>	2011 / 2017
Mrs. Mary Williams	<u>present</u>	2002 / 2017
Mr. Brian Davis	<u>present</u>	2012 / 2018
Mrs. Kimberly Reed	<u>present</u>	2015 / 2018
Mrs. Joanne Young	<u>present</u>	2015 / 2018
Dr. Edythe B. Austermuhl, Superintendent	<u>present</u>	
Mrs. Megan Stoddart, Business Administrator	<u>present</u>	
Charles Rizzi, Esq., Board Solicitor	<u>present</u>	

4. Approval of Minutes

Motion by Kimberly Reed, seconded by Brian Davis
RECOMMEND that the Board of Education approve the minutes of the September 22, 2016 meeting as presented in duplicated form and dispense with the reading of the same. Motion carried, voice vote, all present voting as follows:

Voting “yes”: Mrs. Reed, Mr. Davis, Mr. Cohen, Mrs. Young, Mr. Jones,
Mr. Souza, Mrs. Williams

Abstention: Mrs. Mozee

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5. Executive Session – In – N/A

Motion by _____ seconded by _____ to go into Executive Session to discuss: personnel, legal, contractual and negotiation issues. Time in: _____.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Berlin Township Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding.
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.

6. Executive Session – Close

Motion by _____ seconded by _____ to come out of Executive Session. Time out: _____.

7. Presentations – unless otherwise stated, all presentations will be held during the Action Meeting

Positive Behavioral Supports is a school-wide systematic approach to discipline and behavioral support in our schools. It is an evidence-based framework for providing a broad range of systematic and individualized strategies for achieving academic and behavioral outcomes while preventing problem behavior. PBS focuses on teaching then reinforcing positive behaviors as well as, changing the environment such that using positive behaviors becomes more effective than using negative behaviors. Schools utilizing PBS have the following in place:

- More than 80% of students can tell you what is expected of them & can give behavioral examples because they have been taught, actively supervised, practiced, & acknowledged.
- Positive adult-to-student interactions exceed negative.
- Administrators are active participants.
- Data & team-based action planning & implementation.
- Function based behavior support is a foundation for addressing problem behavior.
- Full continuum of behavior support is available to all students.

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**Presentations will be made for both
Teacher and Bus Driver Nominations for Student Role Models of Positive Behavior**

Students of the Month to be acknowledged from the John F. Kennedy Elementary School:

*Logan Pumphrey, Nicholas Strasser, Madeline Folcher, Dominic Simon, Anthony Pach,
Sophia Marchionese, Olivia Larsen, Zaina Sumun, Danny Fox, Nia Papathanasiou*

Students of the Month to be acknowledged from the

Dwight D. Eisenhower Middle School:

*Daysia McCaully, Gavin Buniak, Alaina Funari, Evan Aubry, Caitlin Garrity,
Anthony Podwats, Olivia Lucier, Logan Brown, Mia Shendock, Samir Riley*

***Transportation Students of the Month to be acknowledged from the
John F. Kennedy Elementary School:***

Qu’ran Griffin, Morgan Burhart, Isaiah Pease, Anthony Firrincili,

***Transportation Students of the Month to be acknowledged from the
Dwight D. Eisenhower Middle School:***

Alexander Yates, Kaitlyn Keenan, Nanzibah Hossain, Arianna Brown

Recognition of Staff Member Helen Mayer – Retiring After 21 Years of Service

RECOGNITION OF DISTRICT PRINCIPALS

MRS. MARILYN COSME BRIGHT, PRINCIPAL OF DDE

MR. MICHAEL MURPHY, PRINCIPAL OF JFK

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8. Public Comments – Open

Recognition of Citizens – for agenda items only

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed on the published agenda and limited in length to 5 minutes.

Motion by Jeffrey Souza, seconded by Cynthia Mozee to open the meeting to the public for the discussion of agenda items only. Time in: 7:42pm. Motion carried, voice vote, all in favor voting “yes”.

Public in Attendance as Follows:

*Bob Fox, Linda Fox, Danny Fox, Sonja Fontano, Summer McFee, Logan Pumphrey,
Cynthia McFee, Kathleen Pease, Michael Marchionese*

9. Public Comments - Closed

Motion by Brian Davis, seconded by Jeffrey Souza to go close the meeting to the public. Time closed: 7:44pm. Motion carried, voice vote, all present voting “yes”.

10. Superintendent’s Report

A. Review District Mission Statement

DISTRICT MISSION STATEMENT

The slogan of the Berlin Township School District of “Educating Today for Tomorrow’s Success” is meant to focus the educational community on the broad goal of giving ALL of our children the necessary skills to be successful in all future endeavors. Student achievement is the major priority; the district prides itself on its creative approach to learning and its emphasis upon helping each student to discover his or her potential. Teachers use a variety of teaching methods to reach students with a wide range of abilities. Student engagement as volunteers in the learning process is our primary focus. It is our responsibility to create structures and systems where students are totally engaged in the instruction, which will then leads to deeper learning and understanding.

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The Berlin Township School District commits itself to all children by creating a standards-based school district in which all students receive the very best educational opportunities possible. Each and every student will surpass the New Jersey Core Curriculum Content Standards. To achieve this, the members of the district will focus on:

- Establishing high standards of excellence for both staff and students
- Communicating openly and frequently within the district and with the community to foster a trusting relationship
- Ensuring a safe and orderly environment for staff and students
- Recognizing that a school district serves as a role model and has the responsibility to encourage high quality character behavior

B. Review District & Board of Education Goals

DISTRICT & BOARD OF EDUCATION GOALS

2015-2016

- Continue to supervise the revision and implementation of all district curricula, over the 3-year period (2013-2016) as per the 2013 QSAC findings in order to improve student growth and achievement.
- Work with the district administrative staff to identify and implement improved communication between the School District and parents and community at large via our web site and our student information system (OnCourse).
- Continue to work with the Board of Education to investigate ways to improve communication with district parents and community.

These become the basis for the evaluation of the Superintendent, Edythe Austermuhl

BOARD GOALS

1. Begin to review and revise, as needed, Board Policies as found in the 5000 section of the Policy Manual and continue through the 2016-2017 school year.
2. Develop and implement practices that will promote inter-district participation with Pine Hill and Clementon School Districts at both the Board and District staff levels.
3. Continue to work with the Board of Education to investigate ways to improve communication with district parents and the community.

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C. Harassment, Intimidation and Bullying (HIB) Incident Report

Date Reported to Superintendent	School	Case Number	Result	Action
N/A				

D. Board Affirmation of Harassment, Intimidation and Bullying Investigation Decisions

Motion by _____ seconded by _____

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve to affirm the Superintendent’s decisions associated with the harassment, intimidation and bully (HIB) incidents (Case # _____ to _____) reported on _____.

E. Field Trips:

Grade	Teacher	Place	Date	Cost to Student	Cost to District
8	M Kolaski	Walking Tour Phil, PA <i>Students will learn how the gov’t was formed</i>	10/27/16	\$10	2 drivers, 2 buses
K-3	R Deaner	McCann’s Farm <i>Students will participate in a hands-on farm experience</i>	10/27/16	\$0	1 driver, 1 bus

1. Motion by Jeffrey Souza, seconded by Sol Cohen

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the field trips listed on the October 20, 2016 agenda. Motion carried, roll call vote, all present voting “yes”.

F. Safety and Security – JFK

Type of Drill Date and Time

Fire – Sept 27 – 2:40pm

Lockdown – Sept 15 – 10:50am

Bus Evacuation

Bomb Threat

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G. Safety and Security – DDE

Type of Drill Date and Time

Fire – Sept 9 at 8:25am

Lockdown – Sept 20 at 10:20am

Bus Evacuation

Bomb Threat

H. Monthly Reports Uploaded to Portal for Review

- a. Coordinator of Special Services
- b. Supervisor of Buildings and Grounds
Approve Use of Facilities

Motion by _____ seconded by _____

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the use of facilities as listed below:

Organization	Facility	Date and Time	Event
N/A			

- c. Technology Coordinator
- d. Supervisor of Curriculum and Instruction
- e. JFK Principal
- f. DDE Principal

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I. Discussion Items:

Policy	Name	Regulation	Name
5141.21	Administering Medication	5141.21 (R)	Administration of Medication Regulation
5141.22	Medical Marijuana	5141.22 (R)	Medical Marijuana Regulation
5141.3	Health Examinations and Immunizations	5141.4 (R)	Child Abuse and Neglect Regulation
5141.3	Minimal Immunization Requirements	5141.6 (R)	Self-Injury Flow Chart - 1
5141.4	Child Abuse and Neglect	5141.6 (R)	Crisis Response Regulation
5141.6	Self-Injury Parent Notification	5141.6 (R)	Student Suicide, Self-Injury Prevention Regulation
5141.6	Crisis Response, Suicide, Self-Injury Prevention		

- a. Motion by Kimberly Reed, second by Cynthia Mozee
 RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following policies and regulations for second reading:
 Policies 5141.21 – Administering Medication, 141.22 – Medical Marijuana, 5141.3 – Health Examinations and Immunizations, 5141.3 – Minimal Immunization Requirements, 5141.4 – Child Abuse and Neglect, 5141.6 – Self-Injury Parent Notification, 5141.6 – Crisis Response, Suicide, Self-Injury Prevention, and Regulations: 5141.21 (R) – Administration of Medication, Regulation, 5141.22 – Medical Marijuana, 5141.4 (R) – Child Abuse and Neglect, Regulation, 5141.6 (R) – Self-Injury Flow Chart, Regulation, 5141.6 (R) – Crisis Response, Regulation, 5141.6 (R) – Student Suicide, Self-Injury Prevention, Regulation.
These items were uploaded to the portal, August board folder for review. Hard copy is included in the board packet for the August 25, 2016 action meeting.
 Motion carried, roll call vote, all present voting “yes”.

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Policy	Name	Regulation	Name
5141.8	Sports Related Concussion and Head Injury	5141.2 (R)	C.A.R.E. Program Approved Fee Schedule
5142.2	C.A.R.E. Program	5142 (R)	Student Supervision After School Dismissal Procedure
5142	Student Safety	5142 (R)	Missing Children
5142.1	Safety Patrols	5142 (R)	Sex Offender Registration and Notification
5145.5	Photographs of Students		
5145	Student Rights		

- b. Motion by Keith Jones, second by Sol Cohen
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following policies and regulations for first reading:
Policies 5141.8 – Sports Related Concussion and Head Injury, 5142.2 – C.A.R.E. Program, 5142 – Student Safety, 5142.1 Safety Patrols, 5145.5 – Photographs of Students, 5145 – Student Rights, and Regulations: 5141.2(R) – C.A.R.E. Program Approved Fee Schedule, 5142 (R) – Student Supervision After School Dismissal Procedure, 5142 (R) – Missing Children, 5142 (R) – Sex Offender Registration and Notification.
These items were uploaded to the portal, September board folder for review. Hard copy is included in the board packet for the September 22, 2016 action meeting.
Motion carried, roll call vote, all voting “yes”.

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Policy	Name	Policy	Name
2131	Superintendent of Schools	2224	Nondiscrimination, Affirmative Action
2240	Research, Evaluation and Planning	4111	Recruitment, Hiring, and Selection
4111.1/4211.1	Nondiscrimination, Affirmative Action	4113/4213	Assignment and Transfer
4131	Staff Development, Inservice	4211	Recruitment, Selection and Hiring
4231/4231.1	Staff Development, Inservice	5145.4	Equal Educational Opportunity
6121	Nondiscrimination, Affirmative Action	6142.2	English as a Second Language, Bilingual
6142.12	Career and Technical Education	6146.2	Promotion/ Retention
6147	Standards of Proficiency	6164.2	Guidance Services
6171.1	Remedial Instruction	6171/2	Gifted and Talented
6172	Alternative Educational Programs		

- c. Motion by Kimberly Reed, second by Jeffrey Souza, RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following policies updates as per NJSBA for first reading:

Policies 2131– Superintendent of Schools, 2224 – Nondiscrimination, Affirmative Action, 2240 – Research, Evaluation and Planning, 4111 Sa Recruitment, Hiring, and Selection, 4111.1/4211.1 – Nondiscrimination, Affirmative Action, 4113/4213 – Assignment and Transfer, 4131 – Staff Development, Inservice, 4211 – Recruitment, Selection and Hiring, 4231/4231.1– Staff Development, Inservice, 5145.4 – Equal Educational Opportunity, 6121- Nondiscrimination, Affirmative Action, 6142.2 - English as a Second Language, Bilingual, 6142.12- Career and Technical Education, 6146.2 - Promotion/ Retention, 6147 - Standards of Proficiency, 6164.2 - Guidance Services, 6171.1 - Remedial Instruction, 6171/2 - Gifted and Talented, 6172 - Alternative Educational Programs

These items were uploaded to the portal, September board folder for review. Hard copy is included in the board packet for the September 22, 2016 action meeting.

Motion carried, roll call vote, all present voting “yes”.

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Policy	Name	Regulation	Name
5145.12	Search and Seizure	5145.4	Equal Educational Opportunity Complaint Procedure
5145.4	Equal Educational Opportunity	5145.4	Hate Crimes and bias Related Acts
5145.6	Student Grievance Procedure	5145.4	Sexual Harassment of Students
5200	Nonpublic School Students		
5145.11	Questioning and Apprehension		
1120	Board of Education Meetings		
1330	Use of School Facilities		
2131	Superintendent of Schools		
2240	Research, Evaluation and Planning		
3100	Budget Planning, Preparation and Adoption		
3510	Operation and Maintenance of Plant		
3515	Smoking Prohibition		
3542.1	Local Wellness/Nutrition		
4112.2	Certification		
4112.4/4212.4	Employee Health		
4112.6/4212.6	Personnel Records		

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- d. Motion by Jeffrey Souza, second by Sol Cohen
 RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following policies updates as per NJSBA for review: Policies 5145.12 – Search and Seizure, 5145.4 – Equal Educational Opportunity, 5145.6 – Student Grievance Procedure, 5200 – Nonpublic School Students, 5145.11 – Questioning and Apprehension, 1120 – Board of Education Meetings, 1330 – Use of School Facilities, 2131 – Superintendent of Schools, 2240 – Research, Evaluation and Planning, 3100 – Budget Planning, Preparation and Adoption, 3510 – Operation and Maintenance of Plant, 3515 – Smoking Prohibition, 3542.1 – Local Wellness/Nutrition, 4112.2 – Certification, 4112.4/4212.4 – Employee Health, 4112.6/4212.6 – Personnel Records.
These items were uploaded to the portal, October board folder for review. Hard copy is included in the board packet for the October 20, 2016 action meeting.
 Motion carried, roll call vote, all present voting “yes”.

- e. Motion by Jeffrey Souza, second by Keith Jones
 RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the submission of the 2016-2017 QSAC Statement of Assurance as presented. Motion carried, roll call vote, all present voting “yes”.

11. Personnel

- a. Motion by Kimberly Reed, second by Jeffrey Souza
 RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the hiring of staff in accordance with certification and criminal history requirements as noted below:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Start Date</u>
James Lamont	*In Class Support Sp Ed Teacher – DDE – BA Step 1	\$51,495 pro-rated	On or about 10/24/16
	<i>*Pending receipt of appropriate certification from DOE</i>		

Motion carried, roll call vote, all present voting “yes”.

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- b. Motion by Joanne Young, second by Jeffrey Souza
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following ADVANCE volunteers:

Dylan Alexander, Beverly Alexander, Hyosook (Sue) Seon, Bethany Jones, Mike Scheufele, Victoria Allen, Megan Shendock, Nicole Bove, Beverly Bove, Michael Lange, Nicholas Fiordaliso, Rebecca Allen, Andre Allen, Thomas Mason, Cristine Mason, Kristen Riess, Samantha Eastwick, Francisco Rodriguez, Stephanie Bannan, Lisa Kaiser, Jeffrey Bayne, Jessica McCaully, Dong Seon, Keith McCaully, Sean McWilliams, Heather Roark, Heather Ryker, Kenneth Ryker, Amy Mazakas, Chrissy Kubat, Tony Kubat, Michele Muff, Stacey Juliano, Jennie Meisenzahl, Loraine Panarello, Krystal Kearns, Ashley Kearns

Motion carried, roll call vote, all present voting “yes”.

- c. Motion by Jeffery Souza, second by Kimberly Reed
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the requested leave of absence for employee # 01378. The leave will include unused sick and personal time as well as time covered by FLMA. The anticipated dates are to begin on November 18, 2016 with a partial return to start on or about March 6, 2017. Full return is expected to begin on or about May 15, 2017.
Motion carried, roll call vote, all present voting “yes”.

- d. Motion by Kimberly Reed, second by Jeffrey Souza
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the letter of resignation, with regret, for staff member Danielle Forte, effective October 21, 2016. Ms. Forte has been employed as an Instructional Assistant since September 1, 2015.
Motion carried, roll call vote, all present voting “yes”.

- e. Motion by Jeffrey Souza, second by Kimberly Reed
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the letter of resignation, with regret, for staff member Colleen McCullough, effective November 1, 2016. Ms. McCullough has been employed as an Instructional Assistant since January 9, 2008.
Motion carried, roll call vote, all present voting “yes”.

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- f. Motion by Jeffrey Souza, second by Kimberly Reed
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the appointment of Dina Bottley as Supervisor of Curriculum and Instruction at the 2016-2017 annual rate of \$75,350 pro-rated for the time worked. Start date is on or about December 1, 2016.
Motion carried, roll call vote, all present voting “yes”.

- g. Motion by Jeffrey Souza, second by Sol Cohen
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the request for leave letter for employee number 01380. Dates of leave are approximately January 9, 2017 through April 12, 2017 with a return to work on April 13, 2017. A combination of sick and FMLA days will be used.
Motion carried, roll call vote, all present voting “yes”.

- h. Motion by Kimberly Reed, second by Joanne Young
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the submission of the Berlin Township Nursing Services Plan for 2016-2017 School Year to the county office of education.
Motion carried, roll call vote, all present voting “yes”.

12. Curriculum and Instruction

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13. Business and Finance

Financial Report – Period Ending August 2016

Motion by Kimberly Reed, seconded by Brian Davis

RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the following resolution:

Board Secretary Financial, Revenue and Treasurer’s Reports

- A. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2016. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 (c) 3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- B. Treasurer’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2016. The Treasurer’s and Secretary’s report are in agreement for the month of August 2016.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A -16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4, we certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Megan Stoddart, Business Administrator

Date

Motion carried, roll call vote, all present voting “yes”.

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- E. Motion by Jeffrey Souza, seconded by Keith Jones to approve the travel/professional development for the following staff members:

<u>Name</u>	<u>Cost</u>	<u>Location/Date of Travel</u>	<u>Expense Amount</u>
J Elias	\$0	On line webinar – Fountas & Pinnell <i>Instruction in group organization, data tracking, analysis and best practices for LLI</i>	10/17/16 \$0
J Eddis	\$149	EIRC, Camden County College <i>Best practices for paraprofessionals</i>	11/15/16 \$0
E McCouch	\$300	EIRC, Camden County College <i>To build skills to better differentiate instruction</i>	11/30/16, 1/12/17, 3/15/17 \$0
E Fasanella	\$245	Cherry Hill Inst. For Ed Develop <i>To increase abilities to support and differentiate readers</i>	12/6/16 \$0
D Iacovelli	\$0	In house at DDE <i>Observation/Curriculum work for Science</i>	10/4/16 \$0
A Berth	\$0	NJSBA , Trenton, NJ <i>“Are You Future Ready?” – what the district may need to be on par with others</i>	02/07/17 \$0
S DeCaro	\$178	SRI & ETTC, Stockton Campus, NJ <i>Content presented addresses School Library programs</i>	11/02/16 \$0
S DeCaro	\$200	NJASL , Long Branch, NJ <i>Provides info to relate to library programs</i>	11/18/16 \$0
K Gadzinski	\$0	Stockton University, NJ <i>Working with clinical intern</i>	10/28/16 \$0
J Virelli	\$199	Summit, Cherry Hill, NJ <i>Strategies to assist in instruction of students with Autism and sensory disorders</i>	12/13/16 \$0
B Reilly	\$0	CCEP, Voorhees, NJ <i>Collaboration on outside resources to assist students needing support</i>	10/24/16 \$0
L Barton	\$149	EIRC, Camden County College, NJ <i>Duties and qualities of the effective classroom paraprofessional</i>	11/15/16 \$0
J Friedman	\$0	Webinar in district <i>Instruction in using lively letters</i>	11/8/16 \$0
D Alesandrine	\$245	Cherry Hill, NJ <i>Differentiated Strategies to Accelerate Reading Achievement</i>	12/6/16 \$0

Motion carried, roll call vote, all present voting “yes” .

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- F. Motion by Cynthia Mozee, second by Kimberly Reed
RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve payment of bills:

Batch number 54 Amount \$ 431,511.08

Motion carried, roll call vote, all present voting “yes”.

- G. Motion by Jeffrey Souza, seconded by Keith Jones
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and Business Administrator, approve the October, 2016 listing of substitutes from Source 4 Teachers. The per diem substitute rate is \$105 for a full day and \$52.50 for a half day. *This list was uploaded to the portal for the board review. A list is on file with the Business Administrator.*
Motion carried, roll call vote, all present voting “yes”.

14. Old Business

CSA evaluation

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15. New Business

Committee Updates

Negotiations

NJSBA

CCESC

Pine Hill Bd of Ed

CCSBA

Rider University Research Study Presentation by student Allison Williams

– *“Sexualized Media and Gender Stereotyping”*

(See handouts)

a. Motion by Jeffrey Souza, seconded by Joanne Young

RECOMMEND that the Board of Education, on the recommendation of the Superintendent and Business Administrator, approve the Research Study exercise as described by Allison Williams, student at Rider University.

Motion carried, roll call vote, all present voting as follows:

Voting “yes”: Mr. Souza, Mrs. Young, Mr. Cohen, Mrs. Reed, Mr. Jones,
Mr. Davis

Voting “no”: Mrs. Mozee

Abstention: Mrs. Williams

b. Motion by Brian Davis, seconded by Cynthia Mozee

RECOMMEND that the Board of Education, on the recommendation of the Superintendent and Business Administrator, approve the Donors Choose Grant application by Mellissa Riggio titled, “A Love of Learning with Reading and History” for \$203. This grant is designed to help incorporate informational text reading (Social Studies) into the Language Arts curriculum.

Motion carried, roll call vote, all present voting “yes”.

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16. Public Comments – Open – N/A

Recognition of Citizens – for subjects not appearing on agenda

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed and limited in length to 5 minutes.

Motion by _____ seconded by _____ to open the meeting to the public for the discussion of subjects. Time in: _____.

17. Public Comments - Closed

Motion by _____ seconded by _____ to go close the meeting to the public. Time closed: _.

18. Executive Session – In – N/A

Motion by _____ seconded by _____ to go into Executive Session to discuss: personnel, legal, contractual and negotiation issues. Time in: _____.

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

October 20, 2016

Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Berlin Township Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding.
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.

19. Executive Session – Close

Motion by _____ seconded by _____ to come out of Executive Session. Time out: _____.

20. Adjournment

Motion by Kimberly Reed, seconded by Jeffrey Souza to adjourn the meeting. Meeting adjourned: 8:21pm. Motion carried, voice vote, all present voting “yes”.

Respectfully submitted,

Megan Stoddart, Business Administrator