

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey*

*May 23, 2013 Action Meeting Agenda*

**BOARD OF EDUCATION MEETING**

**May 23, 2013**

HUSTER ADMINISTRATIVE BUILDING

EXECUTIVE SESSION – 6:45 PM

ACTION MEETING - 7:30 PM

Meeting called to order and flag salute by \_\_\_\_\_

**Roll Call**

Linda Davis	_____
Cynthia Mozee	_____
Jocelyn Lewis	_____
Melanie Middleman	_____
Keith Jones	_____
Cecil Rodrigues	_____
Deanna Reilly, <i>Vice President</i>	_____
Brian Davis	_____
Mary Williams, <i>President</i>	_____
<i>Dr. Leonard D. Fitts, Interim Superintendent</i>	_____
<i>Megan Stoddart, Business Administrator</i>	_____
<i>Charles Rizzi, Board Solicitor</i>	_____

This meeting has been advertised in accordance with the regulation of the New Jersey Sunshine Laws. Public notice of these meetings will be placed in the Courier Post and The Central Record posted at the Huster Administrative Building, Dwight D. Eisenhower Middle School, John F. Kennedy Elementary School, and the Berlin Township Municipal Building. Unless otherwise advertised, the meetings are held in the Huster Administration Building, 225 Grove Avenue, West Berlin. They begin at 6:45 PM with an Executive Session, which is closed to the public, and reconvene at 7:30 PM, during which public input is permitted and encouraged.

**Laptops being used by Board members are property of the school district. These laptops were purchased for and are used on a daily basis by the district's students. After Board meetings, these computers are returned to the schools for student use.**

# BERLIN TOWNSHIP PUBLIC SCHOOLS

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## *“Educating Today for Tomorrow’s Success”*

### DISTRICT & BOARD OF EDUCATION GOALS

2011-2012

#### DISTRICT

1. Supervise the final stages of the construction project improving our facilities’ deficiencies and renovation needs.
2. Focus on maintaining and improving district programs and curriculum offerings in order to retain our current students and attract students from other communities through the school choice program.
3. Maintain a strong focus on and conviction to improving student performance, as measured in various ways, in the belief all students can learn and achieve at high levels.

#### BOARD GOALS

1. Increase the amount of communication with the superintendent in order to establish more input on decision making.
2. Develop and implement processes to engage and expand community involvement.

#### DISTRICT MISSION STATEMENT

The slogan of the Berlin Township School District of “Educating Today for Tomorrow’s Success” is meant to focus the educational community on the broad goal of giving ALL of our children the necessary skills to be successful in all future endeavors. Student achievement is the major priority; the district prides itself on its creative approach to learning and its emphasis upon helping each student to discover his or her potential. Teachers use a variety of teaching methods to reach students with a wide range of abilities. Student engagement as volunteers in the learning process is our primary focus. It is our responsibility to create structures and systems where students are totally engaged in the instruction, which will then leads to deeper learning and understanding.

The Berlin Township School District commits itself to all children by creating a standards-based school district in which all students receive the very best educational opportunities possible. Each and every student will surpass the New Jersey Core Curriculum Content Standards. To achieve this, the members of the district will focus on:

- Establishing high standards of excellence for both staff and students
- Communicating openly and frequently within the district and with the community to foster a trusting relationship
- Ensuring a safe and orderly environment for staff and students
- Recognizing that a school district serves as a role model and has the responsibility to encourage high quality character behavior

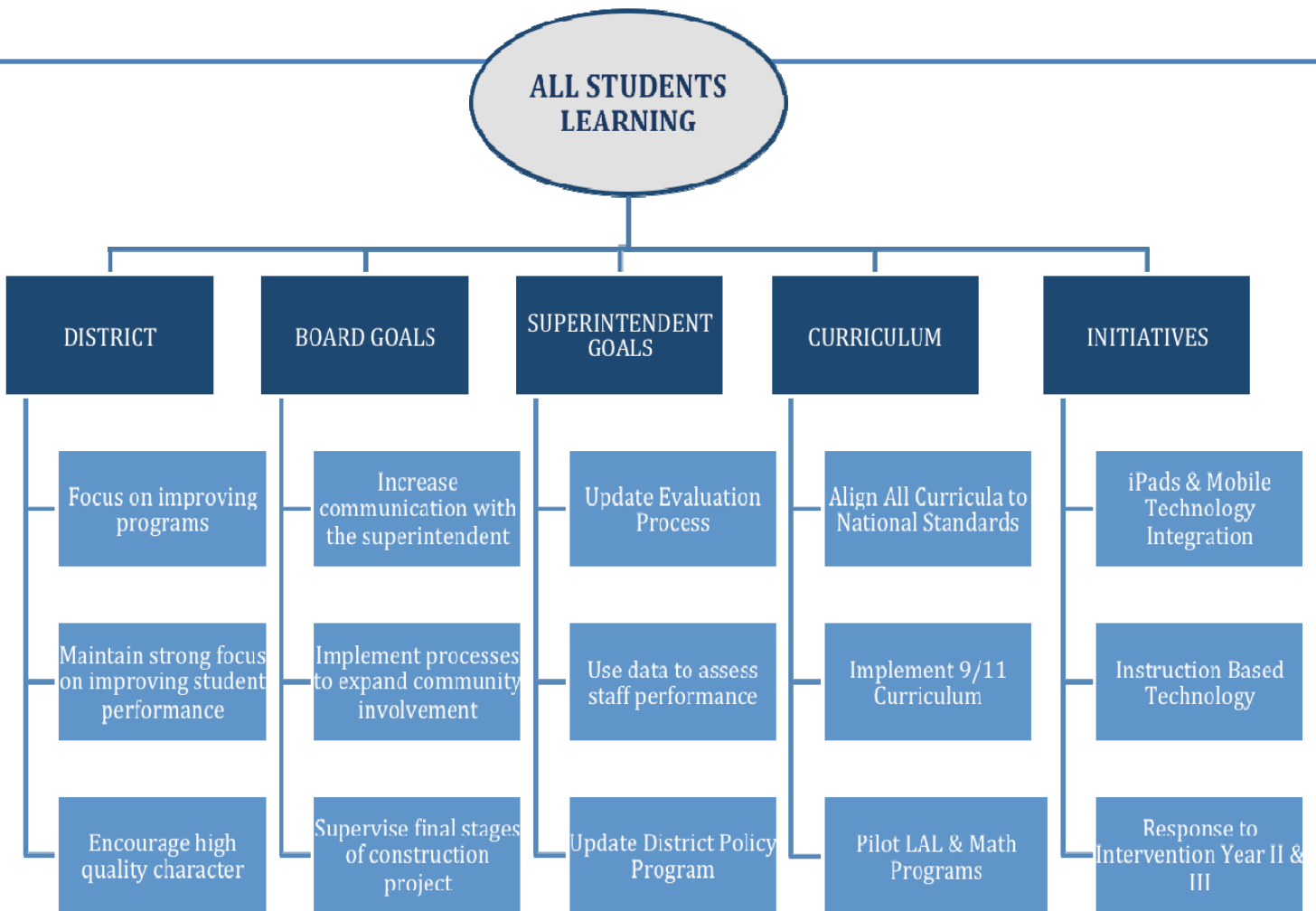
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## MISSION:

- Establishing high standards of excellence for both staff and students
- Communicating openly and frequently within the district and with the community (to foster a trusting relationship)
- Ensuring a safe and orderly environment for staff and students
- Recognizing that a school district serves as a role model and has the responsibility to encourage high quality character behavior



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**1. MINUTES APPROVAL**

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the minutes of the action meeting on April 25, 2013.

**2. EXECUTIVE SESSION-IN**

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to go into Executive Session to discuss: personnel, legal, contractual and negotiation issues. Time in: \_\_\_\_\_.

**3. EXECUTIVE SESSION-CLOSE**

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to come out of Executive Session. Time out: \_\_\_\_\_.

**4. PRESENTATIONS**

Positive Behavioral Supports is a school-wide systematic approach to discipline and behavioral support in our schools. It is an evidence-based framework for providing a broad range of systematic and individualized strategies for achieving academic and behavioral outcomes while preventing problem behavior. PBS focuses on teaching then reinforcing positive behaviors as well as, changing the environment such that using positive behaviors becomes more effective than using negative behaviors. Schools utilizing PBS have the follow in place:

- More than 80% of students can tell you what is expected of them & can give behavioral examples because they have been taught, actively supervised, practiced, & acknowledged.
- Positive adult-to-student interactions exceed negative.
- Administrators are active participants.
- Data & team-based action planning & implementation.
- Function based behavior support is a foundation for addressing problem behavior.
- Full continuum of behavior support is available to all students.

- The following students will be recognized as PBS Students of the Month of April, 2013:

*Emily Olson, Samir Riley, Alberto Silva, Laney Romano, Jessica English,  
Dominic Ward, Georgiana Pearson, Matthew VanZyl, Julia Gentile,  
Matthew Bliithe*

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- The district is pleased to recognize the following staff members:
  - Retiring after 12 years of service – Patricia Standen
  - Retiring after 25 years of service – Evelyn Fithian
  - Retiring after 35 years of service – Bea Jackson
  - Serving 25 years in the district – Stacey Childs
  - Serving 25 years in the district – Dorothy Micale
  
- Recognition of the following staff and students who organized and contributed to a clothing drive that spanned six weeks to help those affected by Hurricane Sandy, our students collected a total of 4,503 pounds of clothing which raised a total of \$590.14 for this cause:
  - Staff: Mrs. Eileen Hoff, Mrs. MaryJo Kolaski*
  - Students: Matthew Oorlog, Alexander Quintanilla, Sean Reilly, George Chalchi-Popoca*
  
- Presentation by Chief Leonard Check – speed warning light for district streets

**5. PUBLIC COMMENTS - OPEN**

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to open the meeting to the public for the discussion of agenda items only. Open time: \_\_\_\_\_.

*Please state your name and address at the outset.*

**6. PUBLIC COMMENTS - CLOSED**

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to close the meeting to the public. Close time: \_\_\_\_\_.

**7. SUPERINTENDENT'S REPORT**

- a. Review District Mission Statement
- b. Committee Reports:
  - i. Safety

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c. Monthly Reports:

- i. -JFK Principal (M. Murphy)  
Fire drill – 04/24/13  
Bomb Threat Drill – 04/29/13
- ii. -DDE Principal (M. Bright)  
Fire drill – 04/10/13  
Bomb Threat Drill – 04/29/13
- iii. -Coordinator of Special Education (K. Braidwood)
- iv. -Supervisor Buildings & Grounds (C. Pfluger)  
Huster Bomb Threat Drill – 04/29/13
- v. -Technology Coordinator (J. Brown)
- vi. –Supervisor of Curriculum and Instruction (J. Davis)

d. Bullying Report

Date Reported to Superintendent	School	Result	Action
N/A			

e. School and Community Events:

f. Staff Kudos

g. Structural Changes:

- Improved Student Achievement
- Improved Instructional Coherence
- An Experienced Teaching Staff to be Retooled
- Improved Functioning Data Management Systems
- School Safety

h. Field Trips:

Grade \_\_\_\_\_ Teacher \_\_\_\_\_ Place \_\_\_\_\_ Date \_\_\_\_\_ Cost to Student \_\_\_\_\_ Cost to District \_\_\_\_\_

Discussion Items:

Policy	Name	Bylaws	Name
N/A			

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- i. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the following ADVANCE volunteers:

*Jorge Torres, Carla Mannering, Judy Cruz, Rebecca Powers, Danita Hunt, Elaine King, Julianne Mazzearella, Anthony Hunt*

**8. PERSONNEL**

- a. Motion by \_\_\_\_\_ second by \_\_\_\_\_ and adopted by all members present voting “yes” in a roll call to approve certification hiring of staff in accordance with criminal history requirements as noted below:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Start Date</u>
Jonathan Liano	Summer Maintenance.	\$10/hr	06/24/13
Carissa Cavallaro	ESY Speech <i>Anticipating Emergency Certification</i>	\$15/hr	07/08/13

- b. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the following list of district staff for the 2013-2014 school year:

ALESSANDRINE, DANIELLE
ALOI, CARRIE
BEACH, JANE
BEERS, KRISTIN
BOTTLEY, DINA
BRAIDWOOD, KRISTIN
BREWSTER, MICHELE
BRIGHT, MARILYN
BROWN, FABIAN
BROWN, MICHAEL
BURKE, LAURA
CAMACHO, TARA
CAMPBELL, EDITH
CARROLL, DANA
CARVER, CONSTANCE
CAVALLARO, CARISSA A
CHILDS, STACEY

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COHEN, CHARLOTTE
COLEMAN, DARNELL
CONICELLA, CATHERINE
CONN, DENISE
CONN, WILLIAM
CORBETT, TARA
CUNLIFFE, ALYSON
DAIRJOU, MELISSA
DASHER, BONNIE
DAVIS, JOHN
DEMEO, JACKLYN
DEPPEN, DANIELLE
DILEO, PATRICA
DRAFT, SHIELA
EDER, NICOLE
EDWARDS, JENNIFER
ENGELBERT, BEVERLY
EVANS, KRISTINA
FARLOW, HEIDI
FARLOW, MARGARET
FOX, LINDA
FORSYTHE, KATHLEEN
FRIEDMAN, JAIME
GADZINSKI, KIMBERLY
GARTON, CHERI
GASCOT, JENNIFER
GENTILE, JOSEPH
GENTILE, KARA
GERMAN, JESSICA
GILLESPIE, LISA
GREEN, FLORENCE
GRIETZER, JOY
HARRIS, EVELYN
HENRY, LUCIA
HERNANDEZ, TANYA



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HESSEL, NORA
HOCKHAM, PATRICIA
HOFF, EILEEN
HOLCOMB, BURTON
HOPSON, JILLIAN
HUGHES, CHERYL
HULBERT, SHARON
IANNUZZI, ROSEMARY
INMAN, DANIELLE
JENNISON, JANET
JOHNSON, CHERYL
JOSHI, MEENU
KELLY, JOHN
KOLASKI, MARY JO
KRICUN, MITCHELL S
LANG, LOIS
LAWLOR, JACKLYN
LIANO, JONATHAN
LINDNER, EVAN
LITCHFIELD-MUSUMECI, LUCINDA
MADARA, JOAN
MALATINO, PAMELA
MARSHALL, LORETTA
MARTINO, BRIAN
MASTERSON, JANETT
MAYER, HELEN
MCCOACH, ERIC
MCCULLOUGH, COLLEEN
MCCUTCHEON, MARIA
MCMANIS, ADRIENNE
MICALE, DOROTHY
MINARDI, SARA
MISIAK, EDITH
MITCHELL, KELLY
MITCHELL, KRISTY

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MURPHY, MICHAEL
MURACZEWSKI, PAULA
MURRAY, ELWOOD
PAGE, DIANA
PATTERSON, JEFFREY
PEARSON, ANTONETTE
PEIDL, DENISE
PFLUGER, CHARLES
PFLUGER JANICE
PINO, JUSTIN
POWER, JAIME
PRATT, MINDY
PRETKO, GINA
PUFTA, DIANE
PUPA, FRANK
RAROHA, DENISE
REILLY, BRIAN J
REYNOLDS, SCOTT
RICE, DEBRA
RICHARDS, KAITLIN
RICHARDS, TRACEY
RIDLEY, JENNIFER
RIEPEN, LAUREN
RIGGIO, MELISSA
SAUNDERS, JOAN
SAVIDGE, PATRICIA
SCHAFFER,DAWN
SCHAFFER, ROBIN
SCHLAEGEL, RAMONA
SCHNEIDER, HAROLD
SEBASTIANO, PATRICIA
SEIFERT, LINSEY
SIMS, NANCY
SMITH-BISSIC, CARLA
SMITH, GEORGE

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SMITH, ROCHELLE
SMITHEN, DENISE
STEWART, LISA
STODDART, MEGAN
SYVERTSEN, LINDSEY
TAYLOR-HEARN, POLLY
TIDEMAN, PATRICIA
TOMASELLO, MARY
TORRES, JORGE L
TROENDLE, SHERIE
UHNIAT, JENNIFER
VAN CUREN, TIMOTHY
VANDEGRIFT, THERESA
VASTA, PHILIP
VIRELLI, JENNIFER
WALKER, WARD
WANKO, LINDSAY
WASH, DEBRA
WASIAK, ELIZABETH
WHITE, JAMES
WILSON, ROBERT
WOLF, MARISA
ZIMMERMAN, ERNIE

- c. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the amended medical leave of absence for employee # 00044 from April 12, 2013 through June 30, 2013.
  
- d. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve Patricia Walkar to provide Learning Disabilities Teacher Consultant services as needed by the Child Study Team at an hourly rate of \$50/hour. (Please note as a comparison, Educational Services Commission charges \$350 per day for equivalent services.) Start date will be May 24, 2013.

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- e. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve Jennifer Wierski to provide Learning Disabilities Teacher Consultant services as needed by the Child Study Team during the months of June, July and August. The rate of pay will be \$50/hour.
  
- f. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the district Guidance Service Plan. Once approved, this will be submitted to the County Office of Education.
  
- g. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve Heidi Farlow as a CARE sub for summer. Rate of pay will be \$8.00/hr. Start date will be June 21, 2013.
  
- h. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve Lindsey Wanko as a teacher for CARE. Rate of pay is to be \$35/hr.
  
- i. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the contract with Mrs. Marilyn Cosme Bright as Principal of the Dwight D. Eisenhower Middle School for the 2013-2014 school year. Salary is to be \$117,927. Start date July 1, 2013.
  
- j. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the contract with Mr. Michael Murphy as Interim Principal of the John F. Kennedy Elementary School. Salary is to be \$74,312. Start date July 1, 2013.
  
- k. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the contract with Ms. Kristin Braidwood as Supervisor of Child Study Team for the 2013-2014 school year. Salary is to be \$81,144. Start date July 1, 2013.
  
- l. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the contract with Mr. John Davis as Coordinator of Instruction and Curriculum for the 2013-2014 school year. Salary is to be \$65,867. Start date July 1, 2013.
  
- m. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the contract with Mr. Charles Pfluger as Supervisor of Buildings and Grounds for the 2013-2014 school year. Salary is to be \$83,349. Start date July 1, 2013.

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- n. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the submission of the contract for Mrs. Megan Stoddart as Business Administrator of the Berlin Township School District to the County Executive Superintendent for approval. When the approval letter is received from the county, Mrs. Stoddart’s contract and salary will be approved by the board of education.
  
- o. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the sick leave for employee # 00159 starting May 9, 2013. Return date is unknown at this time.
  
- p. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the clinical experience in special education request below for Rowan University student:

<u>Name</u>	<u>Cooperating Teacher</u>	<u>Dates</u>
Jacklyn Lawlor	Kristy Mitchell	07/08/13 – 08/08/13

- q. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the revised District Nursing Services Plan.

**9. CURRICULUM AND INSTRUCTION**

N/A

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**10. BUSINESS AND FINANCE**

1. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the following items as listed in the April 2013 Financial Reports.

- a. Expense Account Adjustments
- b. Bank Reconciliations for:

General Account	April 2013
Construction Account	April 2013
Payroll Account	April 2013
Agency Account	April 2013
CARE Account	April 2013
Playground Fund	April 2013
Cafeteria Fund	April 2013
Unemployment Trust Fund	April 2013

2. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to accept the Treasurer’s Report and Secretary’s Report in accordance with N.J.A.C. 6A:23-2.11(c) 3 and N.J.A.C. 6A23-2.11(a) for the month of April 2013. The Treasurer’s Report and the Secretary’s Report are in agreement. The Board Secretary certified that no line account has been over-expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board certifies that as of April 30, 2013, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year

3. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the following transfers:

FROM: 11-190-100-640-K	Textbooks	\$8,111.00
FROM: 11-190-100-610-K	Supplies	\$3,283.00
TO: 11-190-100-640-E	Textbooks	\$11,394.00
REASON: Textbooks for 4 <sup>th</sup> grade		

4. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to pay bills as presented.

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5. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the contract with Nutri-Serve Food Management for the 2013-2014 school year. The Berlin Township School District went out to quote for food service management companies. The 2013-2014 fee is \$15,000.00.

6. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the following resolution:

In accordance with the requirements of the New Jersey Administrative Code, Section 6A:23-4.5(a)(20), the BOARD hereby agrees and consents to the following:

**IT IS RESOLVED AS FOLLOWS:**

The private school, YALE SCHOOL WILLIAMSTOWN CAMPUS INC (“YALE”), is not required to charge District students for any “paid or reduced meals” furnished directly or indirectly by YALE to them. This shall be effective for the school year beginning September 1, 2013 and ending June 30, 2014.

7. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the following resolution:

Be it resolved that the Berlin Township Board of Education does not require the Archway Schools to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the NJ Department of Agriculture’s Child Nutrition Program regulations.

8. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve Bowman and Company LLP as school district auditor for the 2013-2014 school year. Cost of service is not to exceed \$24,900.00.

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9. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the following resolution with Camden County Educational Services Commission:

**WHEREAS**, the Board desires to engage the services of the Commission to provide requested services;

**WHEREAS**, the Commission is willing to provide such services for the Board; and

**WHEREAS**, the Board has approved a resolution authorizing the assistance of the Commission to provide services;

**NOW THEREFORE**, the Commission and the Board, for the considerations herein specified, agree as follows:

1. The term of this contract shall be from July 1, 2013 to June 30, 2014.
2. The Board is solely responsible for the administration of its funds relative to the provision of services rendered pursuant to this Contract.
3. The following services, if selected by the Board, will be provided by the Commission under this Contract below:

Transportation Services

- Contracted Routes Vendor cost plus 5%
- Aid in Lieu of Transportation State limit (currently \$884) plus 5%

192-193 Program

- Compensatory Education Cost not to exceed State funding
- ESL
- Home Instruction
- Supplemental Instruction
- Speech Correction
- Examination & Classification

CST Services

- Plan to Evaluate Meeting Only \$75.00 per consultant
- Eligibility Conference Only \$75.00 per consultant
- Evaluation & Eligibility Conference
  - One Component - English \$360.00 per student plus cost of specialized testing
  - One Component - Non-English\* \$505.00 per student plus cost of specialized testing
  - Three Components – English \$975.00 per student plus cost of specialized testing
  - Three Components Non-English\* \$1,450.00 per student plus cost of specialized testing
- Psycho-Educational Evaluation and Eligibility Conference
  - English \$710.00 per student plus cost of specialized testing
  - Non-English\* \$985.00 per student plus cost of specialized testing
- IEP/Service Plan Development \$125.00 per student



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- Case Management & IEP/ISP Development \$165.00 per student
- Annual Review \$150.00 per student
- Transfer Case Review of Records \$50.00 per student
- Service Plan/IEP Revision \$45.00 per student
- Independent Reading Inventory \$45.00 per student
- CST Consultation \$75.00 per hour per consultant

\* Rates apply to multi-lingual consultant if available. Otherwise, cost of translator is charged in addition to "English" rates.

Related Services (e.g., OT, PT)	
Services Only	Vendor cost plus 5%
Services and Case Management	Vendor cost plus 10%

Printing Services	Costs to be determined
Chapter 14, Special Education	
Rules and Regulations	
Admin. Code: Title I/Chap. 6A	

Purchased Educational Services**	
Instructional Assistant	\$5,895 per instructional assistant per one day per week for the school year
Teacher/Certified Professional	\$15,900 per teacher per one day per week for the school year

\*\*Tentative not to exceed rates; adjustments similar to tuition will be made at the end of the school year.

Other Professional Consultation	\$90 per hour
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Public Home Instruction	\$32 per hour
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Substitute Nursing Services	Half Day = \$168
	Full Day (7 hours) = \$275
	Full Day (8-10 hours) = \$340
	15 Days or more per diem = \$237

Sign Language Interpreter	\$62,400
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Camden County School Crisis Response Team	No charge
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4. For services for Student Transportation rendered by the Commission under this Contract, the Board shall pay to the Commission a sum of the districts portion of the cost of the shared route plus a 5 % (five) administration fee for the 2013-2014 school year to be prorated based upon the actual duration of services.
5. The Commission shall bill the Board for services rendered on a monthly basis. The Board shall remit all amounts payable to the Commission within thirty (30) days following the receipt of each such invoice.

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- 6. The Board agrees to indemnify and hold harmless the Commission from and against any and all liabilities, claims, damages, losses, costs or expenses whatsoever arising out of the negligent acts or omissions of the Board and/or the service provider in providing services under this Contract.
- 7. This agreement expires on June 30, 2014. No services shall be performed by the Commission thereafter in the absence of appropriate prior authorization from the Board to do so and agreement by the Commission to do so, including a guarantee by the Board that the Commission shall be paid for all services performed and costs incurred after the date of expiration .Notwithstanding the June 30, 2014 expiration date, either party may terminate this agreement prior to June 30, 2014 by giving sixty (60) days written notice to the other of its intent to terminate. Termination shall become effective at the end of the notice period unless the Commission requests or agrees to an earlier termination date. Early termination shall not relieve the Board of the obligation to pay for any services provided by the Commission through the end of the notice period. Any notice of termination shall be sent by certified mail. The notice period shall commence upon receipt of the certified mail.

During the sixty (60) day period after such notice is received, the parties shall continue to act towards each other in good faith. Notice of termination to the Board shall be addressed to the Board at the address set forth on page 1. Notice of termination to the Commission shall be directed to the address set forth in page 1.

- 10. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the tuition contract for a grade 7 special education student to attend the Garfield Park Academy at a yearly rate of \$51,000. This includes the cost of the extended school year, if required. This placement is required because no in-district program was found to meet the student’s individual educational needs. This is a new placement not anticipated in the budget due to the placement decision being made after the budget was set.

- 11. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the travel/professional development for the following staff members:

<u>Name</u>	<u>Cost</u>	<u>Location</u>	<u>Date of Travel</u>	<u>Expense Amt.</u>
Brian Reilly	\$199	CMI – Stockton College <i>Anti-Bullying Practices</i>	05/29 & 30/13	None
Maria McCutcheon	\$199	CMI – Stockton College <i>Anti-Bullying Practices</i>	05/29 & 30/13	None
Dr. Leonard D. Fitts	\$135	University of Pennsylvania <i>Early Intervention Strategies For PTS</i>	05/31/13	None

**11. OLD BUSINESS**

N/A

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**12. NEW BUSINESS**

- Pine Hill Report
- Education Services Commission Report
- Board Member Reminder
- Update in Initiatives

**13. PUBLIC COMMENTS-OPEN**

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to open the meeting to the public for the discussion of school district issues. Open: \_\_\_\_\_.

**14. PUBLIC COMMENTS-CLOSE**

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to close the meeting to the public. Close time: \_\_\_\_\_.

**15. EXECUTIVE SESSION-IN (if needed)**

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to go into Executive Session to discuss: personnel, legal, contractual and negotiation issues. Time in: \_\_\_\_\_.

**16. EXECUTIVE SESSION-CLOSE (if needed)**

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to come out of Executive Session. Time out: \_\_\_\_\_.

**17. ADJOURNMENT**

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to adjourn the meeting. Meeting adjourned: \_\_\_\_\_.