

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey

January 2, 2014 – Re-Organization Meeting

Board of Education Meeting

January 2, 2014

Huster Administrative Building
Re-Organization Meeting Minutes
7:00 PM

Meeting called to order and flag salute by Mary Williams at 7:04pm.

The oath of office will be given by Charles Rizzi, Board Solicitor, to the following elected Board of Education members:

Jocelyn Lewis, Cynthia Mozee, Jeffrey Souza

	<u>Roll Call</u>	<u>Term Expires</u>
Jocelyn Lewis	<u>present</u>	2016
Melanie Middleman	<u>present</u>	2014
Keith Jones	<u>present</u>	2014
Mary Williams	<u>present</u>	2014
Brian Davis	<u>present</u>	2015
Cecil Rodrigues	<u>present</u>	2015
Deanna Reilly	<u>present</u>	2015
Jeffrey Souza	<u>not seated as of 1/2/14</u>	2016
Cynthia Mozee	<u>present</u>	2016
<i>Dr. Edythe Austermuhl, Superintendent</i>	<i><u>present</u></i>	
<i>Megan Stoddart, Business Administrator</i>	<i><u>present</u></i>	
<i>Charles Rizzi, Board Solicitor</i>	<i><u>absent</u></i>	

This meeting has been advertised in accordance with the regulation of the New Jersey Sunshine Laws. Public notice of these meetings will be placed in the Courier Post and The Record Breeze and posted at the Huster Administrative Building, Dwight D. Eisenhower Middle School, John F. Kennedy Elementary School, Berlin Township Municipal Building and the Berlin Township Post Office. Unless otherwise advertised, the meetings are held in the Huster Administration Building, 225 Grove Avenue, West Berlin. They begin at 6:45 PM with an Executive Session, which is closed to the public, and reconvene at 7:30 PM, during which public input is permitted and encouraged.

Laptops being used by Board members are property of the school district. These laptops were purchased for and are used on a daily basis by the district's students. After Board meetings, these computers are returned to the schools for student use.

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey

January 2, 2014 – Re-Organization Meeting

“Educating Today for Tomorrow’s Success”

A. Review District Mission Statement

DISTRICT MISSION STATEMENT

The slogan of the Berlin Township School District of “Educating Today for Tomorrow’s Success” is meant to focus the educational community on the broad goal of giving ALL of our children the necessary skills to be successful in all future endeavors. Student achievement is the major priority; the district prides itself on its creative approach to learning and its emphasis upon helping each student to discover his or her potential. Teachers use a variety of teaching methods to reach students with a wide range of abilities. Student engagement as volunteers in the learning process is our primary focus. It is our responsibility to create structures and systems where students are totally engaged in the instruction, which will then leads to deeper learning and understanding.

The Berlin Township School District commits itself to all children by creating a standards-based school district in which all students receive the very best educational opportunities possible. Each and every student will surpass the New Jersey Core Curriculum Content Standards. To achieve this, the members of the district will focus on:

- Establishing high standards of excellence for both staff and students
- Communicating openly and frequently within the district and with the community to foster a trusting relationship
- Ensuring a safe and orderly environment for staff and students
- Recognizing that a school district serves as a role model and has the responsibility to encourage high quality character behavior

B. Review District & Board of Education Goals

DISTRICT & BOARD OF EDUCATION GOALS

2013-2014

1. Supervise the revision and implementation of all district curricula, over the next 3 years (2013-2016) as per 2013 QSAC findings in order to improve student growth and achievement.
2. Review and revise all district policies and procedures in order to maintain and improve district programs, curricula, and the teaching and learning process.
3. Supervise the implementation of Achieve NJ requirements in order to improve teacher performance resulting in increased student growth and academic achievement.

BOARD GOALS

1. Complete the Superintendent Evaluation and Board of Education Self-Evaluation by July 1, 2014.
2. Plan a Board of Education retreat.

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey

January 2, 2014 – Re-Organization Meeting

3. Review and revise, as needed, the Board Bylaws as found in the 9000 Section of the District Policy Manual.

1. OFFICER AND DELEGATE NOMINATIONS

- a. Motion by Deanna Reilly second by Keith Jones to nominate Mary Williams for school board president. Motion carried, voice vote, all present voting “yes”.
- b. Motion by Jocelyn Lewis second by Cynthia Mozee to appoint Mary Williams school board president. Motion carried, voice vote, all present voting “yes”.
- c. Motion by Keith Jones second by Brian Davis to nominate Deanna Reilly for school board vice president. Motion carried, voice vote, all present voting “yes”.
- d. Motion by Cynthia Mozee second by Keith Jones to appoint Deanna Reilly school board vice president. Motion carried, voice vote, all present voting “yes”.
- e. Motion by Deanna Reilly second by Brian Davis to appoint as the delegate to the New Jersey School Boards Association. Motion carried, voice vote, all present voting “yes”.
- f. Motion by Cynthia Mozee second by Melanie Middleman to appoint Cecil Rodrigues as the alternate delegate to the New Jersey School Boards Association. Motion carried, voice vote, all present voting “yes”.
- g. Motion by Melanie Middleman second by Deanna Reilly to appoint Keith Jones as the delegate to the Camden County School Boards Association. Motion carried, voice vote, all present voting “yes”.
- h. Motion by Brian Davis second by Deanna Reilly to appoint Cynthia Mozee as the alternate delegate to the Camden County School Boards Association. Motion carried, voice vote, all present voting “yes”.
- i. Motion by Melanie Middleman second by Keith Jones to appoint Brian Davis as the representative to the Camden County Educational Services Commission. Motion carried, voice vote, all present voting “yes”.
- j. Motion by Keith Jones second by Deanna Reilly to appoint Jocelyn Lewis as the Board’s representative to the Pine Hill Board of Education from this date to the date of the next reorganization meeting in 2014. Motion carried, voice vote, all present voting “yes”.
- k. Motion by Cynthia Mozee second by Cecil Rodrigues to appoint the following as members to or advisors of the Board’s negotiations committee:

Keith Jones (chairperson)
Cecil Rodrigues
Deanna Reilly

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey

January 2, 2014 – Re-Organization Meeting

2. ESTABLISHMENT OF BOARD PROCEDURES AND POLICIES

- a. Motion by Deanna Reilly second by Brian Davis to resolve that the Berlin Township Board of Education establish the time and date of their regularly scheduled meetings as the 4th Thursday of each month, as listed below.

BERLIN TOWNSHIP BOARD OF EDUCATION
MEETING CALENDAR *
2014

Thursday, January 23, 2014	7:30 p.m.
Thursday, February 27, 2014	7:30 p.m.
Thursday, March 27, 2014	7:30 p.m.
Thursday, April 17, 2014	7:30 p.m. *
Thursday, May 22, 2014	7:30 p.m.
Thursday, June 26, 2014	7:30 p.m.
Thursday, July 24, 2014	7:30 p.m.
Thursday, August 21, 2014 Worksession	7:30 p.m.*
Thursday, August 28, 2014	7:30 p.m.
Thursday, September 18, 2014 Worksession	7:30p.m.*
Thursday, September 25, 2014	7:30 p.m.
Thursday, October 23, 2014 (May need to reschedule based on Workshop 2014 dates.)	7:30 p.m.*
Thursday, November 20, 2014	7:30 p.m.
Thursday, December 18, 2014	7:30 p.m.*

***All meetings are scheduled on the 4th Thursday of the month unless otherwise noted.**

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey

January 2, 2014 – Re-Organization Meeting

3. PERSONNEL

- a. Motion by Keith Jones second by Brian Davis and adopted by all members present voting “yes” in a roll call to approve certification hiring of staff in accordance with criminal history requirements as noted below:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Start Date</u>
Sarah O’Toole	P/T IA, JFK	\$12,515, St 2	01/06/14
Brian Martino	Phys Ed Tchr, JFK	\$46,946, BA2	01/02/14

Motion carried, roll call vote, all present voting “yes”.

- b. Motion by Deanna Reilly second by Keith Jones to approve the revised leave of absence for employee #01336. Leave is expected to begin on March 24, 2014 through the last day of school in June (currently June 18th, subject to change based on snow days). Employee #01336 expects to use 29 sick days with the remaining time as unpaid. Anticipated date of return is September 2014. Motion carried, roll call vote, all present voting “yes”.
- c. Motion by Deanna Reilly second by Keith Jones to approve the letter of resignation, with regret, for Kristina Evans, effective January 17, 2014. Ms. Evans has been employed as an Instructional Assistant in the district since October 5, 2011. Motion carried, roll call vote, all present voting “yes”.

4. ADJOURNMENT

Motion by Keith Jones second by Brian Davis to adjourn the meeting. Time meeting adjourned 7:19p.m. Motion carried, voice vote, all present voting “yes”.

Public in Attendance: Jeffrey Souza

Respectfully submitted,

Megan Stoddart, Business Administrator