

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

November 11, 2015

Special Meeting Minutes

“Educating Today for Tomorrow’s Success”

1. Call Meeting to Order

I, Mary Williams, President, call this meeting to order under the Open Public Meetings Act at 7:00pm. Motion carried, voice vote, all present voting “yes”.

This is to advise the general public and to instruct that it be recorded in the Minutes, that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” the Berlin Township Board of Education on January 2, 2014, caused to be posted at the Business Office of the Board of Education located at 225 Grove Avenue, West Berlin, New Jersey and advertised in the Courier Post on January 10, 2014 and the Central Record the week of January 13, 2014 a meeting notice setting forth the time, date and location of this meeting.

2. Pledge of Allegiance

3. Roll Call

Mr. Jeffrey Souza	<u>present</u>
Mrs. Cynthia Mozee	<u>absent</u>
Mrs. Jocelyn Lewis	<u>present</u>
Mr. Sol Cohen	<u>present</u>
Mr. Keith Jones	<u>present</u>
Mr. Cecil Rodrigues	<u>present</u>
Mr. Brian Davis	<u>present</u>
Mrs. Deanna Reilly, Vice President	<u>present</u>
Mrs. Mary Williams, President	<u>present</u>
Dr. Edythe B. Austermuhl, Superintendent	<u>present</u>
Mrs. Megan Stoddart, Business Administrator	<u>present</u>
Charles Rizzi, Esq., Board Solicitor	<u>present</u>

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4. Executive Session – In

Motion by Jeffrey Souza, seconded by Brian Davis to go into Executive Session to discuss: personnel, legal, contractual and negotiation issues. Time in: 7:07pm. Motion carried, voice vote, all present voting “yes”.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Berlin Township Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding.
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.

5. Executive Session – Close

Motion by Jeffrey Souza, seconded by Keith Jones to come out of Executive Session. Time out: 7:50pm. Motion carried, voice vote, all present voting “yes”.

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6. Public Comments – Open – N/A

Recognition of Citizens – for agenda items only

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed on the published agenda and limited in length to 5 minutes.

Motion by _____ seconded by _____ to open the meeting to the public for the discussion of agenda items only. Time in: __.

7. Public Comments – Closed – N/A

Motion by _____ seconded by _____ to go close the meeting to the public. Time closed: ____.

8. Personnel

a. Motion by Jeffrey Souza, seconded by Sol Cohen

RECOMMEND that the Board of Education, on the recommendation of the Superintendent and Business Administrator, approve to accept the resignation, with regret, of staff member Marisa McAleavey effective December 31, 2015. Motion carried, roll call vote, all present voting “yes”.

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- b. Motion by Jeffrey Souza, second by Sol Cohen and adopted by all members present voting “yes” in a roll call to approve certification hiring of staff in accordance with criminal history requirements as noted below:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Start Date</u>
Jessica German	PS Teacher at JFK	Step 2, BA + 15 Prorated, \$52,295	On or about 11/09/15
Nicole Necowitz	PSD Teacher at JFK	Step 2, BA Prorated, \$51,495	On or about 12/07/15

Motion carried, roll call vote, all present voting “yes”.

- c. Motion by Keith Jones, seconded by Sol Cohen
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the following list of applicants to be included in a pool of educators for homebound instruction. This list will be kept by the superintendent and added to as needed. This will be used during the school year when the need for homebound instruction arises. Salary will be based on the current BTEA contract amount.

Polly Taylor-Hearn

Motion carried, roll call vote, all present voting “yes”.

- d. Motion by Jeffrey Souza, seconded by Brian Davis
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and Business Administrator, approve the termination of Kimberly Kraus, Instructional Aide, effective 11/12/15.

Motion carried, roll call vote, all present voting “yes”.

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9. Public Comments – Open – N/A

Recognition of Citizens – for subjects not appearing on agenda

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed and limited in length to 5 minutes.

Motion by _____ seconded by _____ to open the meeting to the public for the discussion of subjects. Time in: ____.

10. Public Comments – Closed – N/A

Motion by _____ seconded by _____ to go close the meeting to the public. Time closed: ____.

11. Adjournment

Motion by Jeffrey Souza, seconded by Keith Jones to adjourn the meeting. Meeting adjourned: 7:56pm. Motion carried, voice vote, all present voting “yes”.

Respectfully submitted,

Megan Stoddart, Business Administrator