

## Berlin Township Board of Education Special Meeting

Thursday, April 23, 2020

7:30 pm

The Berlin Township Board of Education will meet on Thursday, April 23 at 7:30 p.m. virtually using ZOOM due to Governor Murphy's Executive orders and social distancing requirements. Board members and public participants may watch/listen the meeting by joining virtually or by telephone using ZOOM teleconferencing. If anyone needs further assistance in attending the Board's Zoom meeting, please contact Ms. Amy Berth, [aberth@btwpschools.org](mailto:aberth@btwpschools.org) for help.

Prior to the start of Thursday's meeting, a link to the Zoom conference invitation and the teleconference number for those without internet will be placed on the district web site [www.btwpschools.org](http://www.btwpschools.org). Click the link and follow the directions to view and join the meeting.

Directions can be found below:

- The link and phone number/pin will be available 1 hour before the meeting on the District's website.
- Click the link on the web site or call the number provided and enter PIN about 10 minutes before the meeting time.
- For record keeping, register with first name, last name, and email address. Confirm you are not a robot. Enter your name.
- Launch Zoom if using the link.
- If you log in or call before 7:30pm you will be placed in a waiting room.
- Once the meeting begins, you will be admitted.

You are now in the meeting, but audio, video and chat are muted.

The Board of Education will conduct its business, as usual, including two opportunities for public comment. If you have a comment during either public comment section, please submit your comment in writing on April 23, 2020 after 12:00 noon and up to the starting time of the meeting, 7:30 pm, to the Business Administrator, Megan Stoddart at [mstoddart@btwpschools.org](mailto:mstoddart@btwpschools.org). The first comment section is for "Agenda items only." Your email **must state** your name and address for the record, and your comment. Your comment will be read by Ms. Stoddart to the board members and all those viewing/listening to the meeting at the designated comment time. Your emailed comment will become a written portion of the board meeting minutes. Please read the directions for all public comments as listed on the agenda.

During the Board discussion under the "New Business" section of the agenda, the public is invited to submit additional comments on the discussion or other non-agenda items for the Second Comment section which will take place after the New Business Section of the meeting. Your email **must state** your name and address for the record, and your comment. Your comment will be read by Ms. Stoddart to the board members and all those viewing/listening to the meeting at the second designated comment time. Your emailed comment will become a written portion of the board meeting minutes. Please read the directions for all public comments as listed on the agenda.

When the meeting concludes, the host will end the meeting and you will be disconnected. Official action may be taken at this meeting.