

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

May 7, 2020

Budget Hearing / Action Meeting Agenda

“Educating Today for Tomorrow’s Success”

This meeting is being recorded for purposes of accurate recordkeeping in light of the remote format of the meeting due to COVID-19. Please note however, attendees images and audio will not be captured in this recording. Only the images and audio of Board members, the Superintendent, the Board Solicitor, the School Business Administrator and select members of the administrative team will be captured in this recording.

1. Call Meeting to Order

I, _____, President, call this meeting to order under the Open Public Meetings Act at _____pm.

This is to advise the general public and to instruct that it be recorded in the Minutes, that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” the Berlin Township Board of Education on January 10, 2018, caused to be posted at the Business Office of the Board of Education located at 225 Grove Avenue, West Berlin, New Jersey and advertised in the Courier Post on January 10, 2020 and the Central Record the week of January 12, 2020 a meeting notice setting forth the time, date and location of this meeting.

2. Pledge of Allegiance

3. Roll Call

Yr Began/Current Term Expires

Mr. Brian Davis	_____	2012 / 2021
Mrs. Kimberly Reed	_____	2015 / 2021
Mrs. Lisa Hill-Muff	_____	2018 / 2021
Mr. Jeffrey Souza, Vice President	_____	2014 / 2022
Mrs. Cynthia Mozee	_____	2013 / 2022
Mr. Domic Balducci	_____	2019 / 2022
Mr. Gerard Petersen, President	_____	2017 / 2020
Mr. Sol Cohen	_____	2014 / 2020
Mrs. Holly Murrenburke	_____	2020 / 2020
Dr. Edythe B. Austermuhl, Superintendent	_____	
Mrs. Megan Stoddart, Business Administrator	_____	
Charles Rizzi, Esq., Board Solicitor	_____	
Lauren Tedesco, Capehart & Scatchard	_____	

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West Berlin, New Jersey 08091

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4. Executive Session – In

Motion by _____, seconded by _____ to go into Executive Session to discuss: personnel, legal, contractual and negotiation issues. Time in: _____pm.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Berlin Township Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding.
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.

5. Executive Session – Close

Motion by _____, seconded by _____ to come out of Executive Session. Time out: _____pm.

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West Berlin, New Jersey 08091

May 7, 2020

Budget Hearing / Action Meeting Agenda

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6. Presentation

2020-2021 Budget Presentation by Megan Stoddart

7. Public Comments – Open

Comments have been submitted electronically due to the remote meeting set-up based on guideline from Governor Murphy’s executive orders. Mrs. Stoddart will read the comments to the Board members. Copies will become part of the meeting minutes.

Recognition of Citizens – for agenda items only

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed on the published agenda.

Public participation shall be governed by the following rules as per Regulation 9322:

- A. All persons wishing to participate in a public board meeting shall register their intent by signing in with the board secretary in advance of the meeting;
- B. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
- C. Each statement made by a participant shall be limited to five minutes’ duration;
- D. No participant may speak more than once on the same topic;
- E. All statements shall be directed to the presiding officer; no participant may address or question board members individually;
- F. The presiding officer may:
 - A. Interrupt, warn, or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or not an agenda item ;
 - B. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - C. Request the assistance of law enforcement officers in the removal of a disorderly person when that person’s conduct interferes with the orderly progress of the meeting;
 - D. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - E. Waive these rules when necessary for the protection of privacy or the efficient administration of the board’s business.

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

May 7, 2020

Budget Hearing / Action Meeting Agenda
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The portion of the meeting during which the participation of the public to speak on agenda items only shall be limited to 30 minutes which can be extended due to exceptional circumstances at the discretion of the presiding officer.

Motion by _____, seconded by _____ to open the meeting to the public for the discussion of agenda items only. Time in: _____pm

Comments have been submitted electronically due to the remote meeting set-up based on guideline from Governor Murphy’s executive orders. Mrs. Stoddart will read the comments to the Board members. Copies will become part of the meeting minutes.

8. Public Comments – Closed

Motion by _____, seconded by _____, to close the meeting to the public. Time closed: _____pm.

9. Approval of Budget

a. Motion by _____ second by _____
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the adoption of the presented 2020-2021 Budget for the Berlin Township School District. The Berlin Township School District continues to have excess surplus funds which must be budgeted in the 2020/2021 budget. These funds are not guaranteed annually and may increase or decrease from year to year.

Be it further resolved, that Policy #6471 – School District Travel (Travel Policy) and NJAC 6A:23B-1.2(b) provides that the Board of Education shall establish a maximum expenditures that may be allotted for such travel and expense reimbursement including registration fees for professional development workshops and conferences and that for the 2020-2021 school year the **maximum** is \$28,595. The 2019-2020 travel maximum was established and approved at \$23,650 and the current expenditure to date is \$19,536.

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West Berlin, New Jersey 08091

May 7, 2020

Budget Hearing / Action Meeting Agenda

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10. Personnel

- a. Motion by _____, seconded by _____
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and Business Administrator, to approve the 2020-2021 staff list as presented.

EMPLOYEE NAME	CONTRACTED SALARY	Hourly Rate for Bus Drivers (EXTRA)	Notes
ALESSANDRINE, DANIELLE	\$86,409.00		
ACKERMAN, WILLIAM	\$12.00/hour		
ALOI, CARRIE	\$86,409.00		
AMANTO, KELLY	\$28,752.00		
AUSTERMUHL, EDYTHE	\$148,182.00		
BEERS, KRISTIN	\$81,667.00		
BERTH, AMY	\$84,028.00		
BOTTLEY, DINA	\$82,766.00		
BORGSTROM, RENAE	\$77,975.00		
ZIMMERMAN, SARAH	\$56,170.00		
BRAIDWOOD, KRISTIN	\$113,501.00		Shared with Berlin Boro
BRIGHT, MARILYN	\$137,460.00		
BROWN, MICHAEL	\$32,610.00		
BROWN, NANCY	\$52,882.00		
BRUCE, RENEE	\$46,652.00		
BURKE, LAURA	\$91,209.00		
CAPOFERRI, SAMANTHA	\$14,872.00		Reflects change to Part Time
CORBETT, TARA	\$86,342.00		
DASHER, BONNIE	\$67,908.00		
KIVLEN, RACHEL	\$59,415.00		
IACOVELLI, DANIELLE	\$71,103.00		
DITOLLA, KASSIDY	\$55,582.00		
DUTTON, BONNIE	\$21,336.00	\$17.87/hour	
EDDIS, JEAN	\$14,504.00		Reflects change to Part Time

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

May 7, 2020

Budget Hearing / Action Meeting Agenda

“Educating Today for Tomorrow’s Success”

EPISCOPO, ASHLEY	\$55,582.00		
ERICKSON, LAUREL	\$53,632.00		
EVANGELISTA, GAIL	\$15,060.00	\$12.61/hour	
FARLOW, HEIDI	\$15,249.00		Reflects change to Part Time
FERRELL, AMARILIS	\$30,422.00		
FIELDS, TARA	\$30,843.00		
FOLCHER, JOSEPH	\$30,890.00		
FORSYTHE, KATHLEEN	\$4,142.00		
FRIEDMAN, JAIME	\$67,908.00		
GADZINSKI, KIMBERLY	\$89,609.00		
GARRITY, JOSEPH	\$18.51/hour		Sub Bus Driver
GARTON, CHERI	\$89,609.00		
PERITO, JENNIFER	\$57,770.00		
SEJDA, JESSICA (previously German)	\$57,770.00		
GILLESPIE, LISA	\$54,570.00		
HEALY, MELISSA*	\$13,457.00		Reflects change to Part Time
HOFF, EILEEN	\$78,467.00		
HOLCOMB, BURTON	\$25,608.00	\$21.44/hour	
HOWARD, ADRIANNE	\$24,468.00	\$20.49/hour	
IANNUZZI, ROSEMARY	\$79,267.00		
INMAN, DANIELLE	\$86,409.00		
JENNISON, JANET	\$89,609.00		
JOHNSON, CHERYL	\$17,284.00		Reflects change to Part Time
JOSHI, MEENU	\$58,570.00		
KEEPLER, TIFFANY	\$18,636.00		Reflects change to Part Time
KELLY, JOHN	\$86,409.00		
KING, TIERRA	\$45,465.60		Reduction to 80%
KLINKE, ANA	\$54,570.00		
KOLASKI, MARY JO	\$79,267.00		
KWELTY, MOLLY	\$67,908.00		
LANG, LOIS	\$89,609.00		
LAWLOR, JACKLYN	\$65,664.00		
LAWLOR, MATTHEW	\$29,097.00		

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

May 7, 2020

Budget Hearing / Action Meeting Agenda

“Educating Today for Tomorrow’s Success”

LEADBEATER, RHONDA	\$18,636.00		Reflects change to Part Time
LEONARD, AMANDA	\$52,882.00		
LEWIS, LEONARD*	\$13,798.00		Reflects change to Part Time
LINDNER, EVAN	\$67,908.00		
LONGO, ROSE ANN	\$18,636.00		Reflects change to Part Time
MARSHALL, LORETTA	\$64,274.00		
MARTINO, BRIAN	\$55,570.00		
MASTERSON, JANETT	\$37,047.00		
MCCOACH, ERIC	\$57,770.00		
MICALE, DOROTHY	\$86,409.00		
MITCHELL, KELLY	\$67,903.00		
MITCHELL, KRISTY	\$64,864.00		
MOORE, STEFANEA	\$12.00/hour		
MURPHY, MICHAEL	\$97,136.00		
OLCESE, MOLLY	\$53,632.00		
PALEN, ABIGAIL	\$13.00/hour		
PARISI, SHARON	\$12.92/hour		
PEARSON, ANTONETTE	\$22,308.00	\$18.69/hour	
PEIDL, DENISE	\$25,608.00	\$21.44/hour	
PFLUGER, CHARLES	\$99,552.00		
PODWATS, NICOLE	\$15,636.00		Reflects change to Part Time
POULTON, AMANDA	\$56,082.00		
RAINEAR, ANNETTE	\$55,232.00		
REYNOLDS, SCOTT	\$82,342.00		
RICHARDS, TRACEY	\$41,820.00		
RIDLEY, JENNIFER	\$71,103.00		
RIGGIO, MELISSA	\$61,664.00		
ROLLINS, RYAN	\$59,370.00		
ROTBERG, JESSICA	\$54,570.00		
RYAN, JULIETTE	\$14,872.00		Reflects change to Part Time
SAUNDERS, JOAN	\$16,856.00		Reflects change to Part Time
SAHINA, VICTORIA	\$14,146.00		Reflects change to Part Time
SATTERFIELD, JULIANA*	\$13,222.00		Reflects change to Part Time

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West Berlin, New Jersey 08091

May 7, 2020

Budget Hearing / Action Meeting Agenda

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SAVIDGE, PATRICIA	\$27,168.00	\$22.76/hour	
SCHAFFER, DAWN	\$86,409.00		
SCHAFFER, ROBIN	\$46,652.00		
SCHNEIDER, HAROLD	\$15.09/hour		
SEBASTIANO, PATRICIA	\$67,908.00		
SHRADER, LISA*	\$13,222.00		Reflects change to Part Time
SIMS, NANCY	\$67,908.00		
SMITH-BISSIC, CARLA	\$86,409.00		
SMITH, ROCHELLE	\$52,673.00		
SMITHEN, DENISE	\$68,703.00		
STEFANOWSKI, KRAIG	\$29,213.00		
TAYLOR-HEARN, POLLY	\$77,975.00		
TIDEMAN, PATRICIA	\$68,703.00		
TROENDLE, SHERIE	\$86,409.00		
UHNIAI, JENNIFER	\$86,409.00		
VAN BLUNK, GENA	\$52,882.00		
VAN CUREN, TIMOTHY	\$89,609.00		
VANDEGRIFT, THERESA	\$27,168.00	\$22.76/hour	
VIRELLI, JENNIFER	\$69,508.00		
WANKO, LINDSAY	\$68,708.00		
WASH, DEBRA	\$89,609.00		
WEINSTOCK, TATIANA	\$14,504.00		Reflects change to Part Time
WHITE, JAMES	\$34,166.00		
WILSON, ROBERT	\$78,467.00		
WINTERS, LISA	\$13,798.00		
WRIGHT, JESSICA	\$85,542.00		
YEPEZ, KATELYNN*	\$13,798.00		Reflects change to Part Time
YODER, CHRISTOPHER	\$59,415.00		

* = Salary will not meet MINIMUM WAGE INCREASE as of January 1, 2021

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11. New Business

12. Public Comments – Open

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Recognition of Citizens – for subjects not appearing on agenda

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 - C. Request the assistance of law enforcement officers in the removal of a disorderly person when that person’s conduct interferes with the orderly progress of the meeting;
 - D. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - E. Waive these rules when necessary for the protection of privacy or the efficient administration of the board’s business.

The portion of the meeting during which the participation of the public is invited shall be limited to 30 minutes which can be extended due to exceptional circumstances at the discretion of the presiding officer, and will be concluded by 10:00 pm.

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

May 7, 2020

Budget Hearing / Action Meeting Agenda
“Educating Today for Tomorrow’s Success”

Motion by _____, seconded by _____ to open the meeting to the public for the discussion of subjects. Time in: _____pm.

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13. Public Comments – Closed

Motion by _____, seconded by _____ to close the meeting to the public.
Time closed: _____pm.

14. New Business - 2

15. Adjournment

Motion by _____, seconded by _____ to adjourn the meeting.
Meeting adjourned: _____pm.